



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 July 2020 - 31 October 2020

*Published by Jodie Small
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Conf/Non-Con	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (All Papers are available for inspection via the Contact Officer)
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Exempt	Cabinet 19/03/20	No	Tamworth Borough Council Grant Schemes	Portfolio Holder for Housing Services and Communities Karen Clancy, Jackie Hodgkinson Partnerships Manager karen-clancy@tamworth.gov.uk , Children & Families Safeguarding Officer jackie-hodgkinson@tamworth.gov.uk		Tamworth Borough Council Grant Schemes
Open	Cabinet 9/07/20	No	Quarter Four 2019/20 Performance Report	Leader of the Council John Day Knowledge, Performance and Insight Co-ordinator john-day@tamworth.gov.uk		Quarter Four 2019/20 Performance Report

Open	Cabinet 9/07/20	Yes	Capital Outturn Report 2019/20 To advise members on the final outturn of the Authority's Capital Programme for 2019/20 (subject to audit confirmation) and to request formal approval to re-profile specific programme budgets into 2020/21	Portfolio Holder for Assets and Finance Joanne Goodfellow Head of Finance joanne-goodfellow@tamworth.gov.uk	Identification of requests for re-profiling of Capital Budgets in liaison with Budget Managers / CMT Budget Managers / CMT	Capital Outturn Report 2019/20
Exempt	Cabinet 16/07/20	Yes	Initial Impact of the Pandemic on the Council's Business Aims	Portfolio Holder for Heritage and Growth Anica Goodwin Executive Director Organisation anica-goodwin@tamworth.gov.uk		Initial Impact of the Pandemic on the Council's Business Aims

Open	Council 21/07/20	No	The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012 Report to inform Council of all urgent executive decisions and a summary of matters in respect of which the decision was made	Leader of the Council Anica Goodwin Executive Director Organisation anica-goodwin@tamworth.gov.uk		The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Regulations 2012
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Open	Council 21/07/20	Yes	Re-profiling of Housing Revenue Account capital budgets to allow for the acquisition of housing property. This report sets out a proposal and seeks approval to re-profile the Housing Revenue Account capital budgets bringing forward monies to fund opportune housing acquisitions. This re-profiling of budgets will allow for the acquisition of a new build project in Wilnecote.	Portfolio Holder for Housing Services and Communities Paul Weston Assistant Director Assets paul-weston@tamworth.gov.uk	Consultation with finance around funding availability. Discussions with strategic housing leads in relation to acquisition opportunities. Discussion with Portfolio Holder in relation to proposals and opportunities. AD Finance Executive Director - Finance Executive Director - Communities	Re-profiling of Housing Revenue Account capital budgets to allow for the acquisition of housing property.
Exempt	Council 21/07/20	Yes	Future High Streets Fund - Final Full Business Case Report on the Final Full Business Case for the submission to HMG for the Future High Streets Fund.	Portfolio Holder for Heritage and Growth Matthew Fletcher, Anna Miller Head of Economic Development and Regeneration matthew-fletcher@tamworth.gov.uk, Assistant Director – Growth & Regeneration Anna-Miller@tamworth.gov.uk		Future High Streets Fund - Final Full Business Case

Open	Cabinet 30/07/20	Yes	Write Offs Write Offs for the period 01 April 2019 to 31 March 2020	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Write Offs
Exempt	Cabinet 30/07/20	Yes	Progress report on Tamworth Assembly Rooms To update members on the current position with Tamworth Assembly Rooms	Portfolio Holder for Heritage and Growth Anica Goodwin, Sarah McGrandle Executive Director Organisation anica- goodwin@tamworth.gov. uk, Assistant Director Operations and Leisure sarah- mcgrandle@tamworth.go v.uk		Progress report on Tamworth Assembly Rooms

Open	Cabinet 30/07/20	Yes	<p>Approval of updated Asbestos & Legionella Policies This report set out the Council's updated Asbestos & Legionella policies and seeks approval of the same.</p> <p>The policies contain minor amendments that reflect current legislation and reflect changes to the organisation. There is a requirement for these policies to be formally approved by Cabinet.</p>	<p>Portfolio Holder for Assets and Finance Paul Weston Assistant Director Assets paul-weston@tamworth.gov.uk</p>	<p>There has been no specific consultation as these policy documents reflect our statutory obligations and require approval by Cabinet. None</p>	<p>Approval of updated Asbestos & Legionella Policies</p>
Open	Cabinet 20/08/20	Yes	<p>Write Offs - 1st April 2020 - 30th June 2020 To endorse the amount of debt written off for the period 01 April 2020 to 30 June 2020</p>	<p>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk</p>		<p>Write Offs - 1st April 2020 - 30th June 2020</p>

Open	Cabinet 20/08/20	Yes	Budget and Medium Term Financial Planning Process 2021/22 To seek agreement to the proposed budget and medium term financial planning process for General Fund and the Housing Revenue Account for 2021/22	Leader of the Council Lynne Pugh Assistant Director Finance lynne-pugh@tamworth.gov.uk		Budget and Medium Term Financial Planning Process 2021/22
Open	Cabinet 10/09/20	Yes	Local Council Tax Reduction Scheme 2021/22 Approval of proposals for the review of the Local Council Tax Reduction Scheme for 2021/22	Portfolio Holder for Assets and Finance Lynne Pugh, Jane Smith Assistant Director Finance lynne-pugh@tamworth.gov.uk, Head of Benefits Jane-Smith@tamworth.gov.uk		Local Council Tax Reduction Scheme 2021/22

Open	Cabinet 20 Aug 2020 Council 15/09/20	Yes	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2019/20</p> <p>The Annual Treasury report is a requirement of the Council's reporting procedures.</p> <p>It covers the Treasury activity for 2019/20, and the actual Prudential Indicators for 2019/20.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003.</p>	<p>Portfolio Holder for Assets and Finance Joanne Goodfellow Head of Finance joanne-goodfellow@tamworth.gov.uk</p>		Annual Report on the Treasury Management Service and Actual Prudential Indicators 2019/20
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Open	Cabinet	No	Update of Environmental Crime Policy To approve legislative, organisational and penalty updates for environmental crime issues following review	Portfolio Holder for Regulatory & Community Safety Joanne Sands Assistant Director Partnerships joanne-sands@tamworth.gov.uk		Update of Environmental Crime Policy
Open	Cabinet	Yes	ICT Strategy ICT Strategy 2020 - 2025	Portfolio Holder for Culture and Operational Services Zoe Wolicki, Gareth Youlden Assistant Director People zoe-wolicki@tamworth.gov.uk , gareth-youlden@tamworth.gov.uk	Internal only CMT Heads of Service Trade Unions	ICT Strategy
Open	Cabinet 30 Nov 2017 Council	Yes	Commercial Investment Strategy Update To create a capital fund to allow agreed investments be made in land or property	Leader of the Council Andrew Barratt Chief Executive andrew-barratt@tamworth.gov.uk	Part of the Commercial Investment Strategy Process	Commercial Investment Strategy Update

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

